

Business CIP

Business Name: _____ **Tax Id#** _____

Type of Business: _____

Phone #: _____ **Email:** _____

Physical Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Mailing Address: _____ **City:** _____ **State:** _____ **Zip:** _____

A - Will this business cash checks or sell money orders, Traveler's Checks, pre-paid (debit/credit) cards, offer wire transfer services or exchange currency with customers?

B - Do you anticipate frequently depositing cash, purchasing Official Checks, Travel Cards, sending or receiving Wires or exchanging foreign currency?

Certification Regarding Internet Gambling: The business entity identified above certifies that it does not engage in an Internet gambling business within the meaning of Federal Reserve Regulation GG.

Signature: _____ **Date:** _____
Authorized Business Signer

Important Information About Procedures for Opening a New Account

To help the government fight the funding of terrorism and money laundering activities, Federal Law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. We may ask you for identifying documents to obtain your name, address, date of birth, and social security number. If you are opening a checking or savings account your signature above authorizes Mountain Valley Community Bank to have a credit reporting agency prepare a credit report for the above individual.

CSR _____ **Bank Use Only**

Business Required Checklist:

_____ **Business Type on High Risk List? If Yes, NAICS Code** _____

_____ **A YES: Customer must complete MSB worksheet & Must be approved by BSA Officer Before Account is Opened**

_____ B YES: Frequent Transaction type	How Much?	How Often?
Cash Transaction	_____	_____
Official Checks	_____	_____
Travel Cards	_____	_____
Wires: <input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> Int'l	_____	_____
Foreign Currency	_____	_____

_____ **BSA Officer Int. if YES above** _____ **Tier Class Code** _____ (Assigned by BSA Officer)

_____ **CIP for Business**

_____ **OFAC on Business Name**

_____ **CIP for all signers**

_____ **Fed Tax ID Verification** (Tax ID Application, IRS docs, etc) (Not required if Sole Proprietorship or DBA)

Legal Docs Required by Business Type

_____ **Corporation – Articles of Incorporation**

_____ **Limited Liability Co. - Articles of Organization**

_____ **Partnership – Agreement, Cert. of Partnership / Registr. of Liability of Partnership**

_____ **Non Profit – Doc. stating Non Profit** (prev yr tax form is acceptable)

_____ **Proprietorship or DBA – Same docs as Personal Account**

Comments/If discrepancies, explain: _____